

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 2:30 PM

End time: 3:30 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Followed up on Sprint 2 priorities, clarified acceptance criteria for baseline models, and aligned success metrics more closely with fraud detection goals.
- What is planned to be done until the next scrum meeting?
 - Review baseline model results and support evaluation of logistic regression performance, focusing on appropriate metrics.
- What are the hurdles?
 - Balancing interpretability with performance while accounting for class imbalance.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Refined feature engineering plans, reviewed dependencies across modeling tasks, and coordinated next steps for model comparison.
- What is planned to be done until the next scrum meeting?
 - Monitor feature engineering progress and assist with aligning features across different models.
- What are the hurdles?
 - None

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Began training the baseline logistic regression model and reviewed initial results.
- What is planned to be done until the next scrum meeting?
 - Fine-tune the logistic regression model and generate updated performance metrics and visualizations.
- What are the hurdles?

- Ensuring evaluation metrics appropriately capture performance given class imbalance.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Finalized key preprocessing steps and tested class imbalance handling methods on the dataset.
- What is planned to be done until the next scrum meeting?
 - Deliver the finalized preprocessing pipeline and share cleaned data for feature engineering and modeling.
- What are the hurdles?
 - Confirming that preprocessing choices remain robust across different modeling approaches.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Set up the Random Forest modeling framework and reviewed relevant hyperparameters.
- What is planned to be done until the next scrum meeting?
 - Train the initial Random Forest model and prepare results for comparison with the baseline model.
- What are the hurdles?
 - None